

# Application Guide 2025

## Note

IBDP, SAT, ACT, TOEFL, and IELTS scores must be sent electronically directly from each testing institution to Rikkyo University by the application deadline.

Please be sure to complete the procedures at each testing institution in advance to ensure that your scores are received by Rikkyo University by the application deadline. For details, please refer to the Application Documents (page 9) of this Guidebook.

For 2025 Admission  
to PEACE Program  
(General entrance application)

Rikkyo University  
Organization for Global Initiatives

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## 1 Period of Admission

The period of Admission is April or September 2025.

## 2 Admission Capacity

The admissions quota for 2025 is as follows:

Program	Admission Capacity
Global Program of the Department of International Business Law College of Law and Politics	10
Intercultural Communication for Global Leadership College of Intercultural Communication	10
Global Liberal Arts Program (GLAP)	10

### Note

- (1) The admission is strictly based on the assessment. Applicants are not guaranteed admission even if the total number of applicants is less than the admission capacity.
- (2) The admission capacity above is the sum of recommendation and general entrance applications.
- (3) The admission capacity above is the sum of April and September admissions.

## 3 Schedule

\*The timeline shows Japan Standard Time (JST)

	Application Schedule 1	Application Schedule 2
Start PEACE application	Friday, November 8, 2024	Monday, January 20, 2025
Deadline of PEACE application & application fee payment	Thursday, November 28, 2024	Monday, February 10, 2025
Admission notification	Friday, January 17, 2025	Friday, March 7, 2025
Deadline of payment of required fees and information of applicant and guarantor	Friday, January 24, 2025	Friday, March 14, 2025
Deadline to submit the admissions documents	<b>【April admission】</b> Tuesday, January 28, 2025 <b>【September admission】</b> Friday, June 27, 2025	Friday, June 27, 2025
Date of enrollment	<b>【April admission】</b> Tuesday, April 1, 2025 <b>【September admission】</b> Saturday, September 20, 2025	Saturday, September 20, 2025,

**Note:** Application procedures are as follows:

(1) Start your online application by logging in to the Rikkyo WEB system below.

<https://en.admission-app.rikkyo.ac.jp>

\*The Rikkyo WEB system opens during the application periods listed in "3 Schedule" (application schedules 1 and 2, respectively).

(2) The application documents must be uploaded to the Rikkyo WEB system by the deadline.

(3) **IBDP, SAT, ACT, TOEFL, and IELTS scores must be sent electronically directly from each testing institution to Rikkyo University by the application deadline. Please be sure to complete the procedures at each testing institution in advance to ensure that your scores are received by Rikkyo University by the application deadline.** For details, please refer to the Application Documents (page 9) of this Guidebook.

(4) The application fee must be paid by the stated deadline.

(5) The application number of the applicant will be notified through the Rikkyo WEB system upon completing your application.

## 4 Conditions of Eligibility

To be eligible, applicants must satisfy all of the following conditions by the application deadline.

1. Those who fall under (a) or (b).

(a) Those who have completed 12 years or more of school education, either inside or outside of Japan (including those who have been fast-tracked and have completed the regular courses in less than 12 years) by the end of February 2025 (for April admission in 2025) or August 2025 (for September admission in 2025).

(b) Those who have obtained the International A level, International Baccalaureate, or GCE A level qualifications, which serve as entry requirements for universities overseas by the end of February 2025 (for April admission in 2025) or August 2025 (for September admission in 2025).

2. Those who have a strong desire to study in the PEACE Program (College of Law and Politics, College of Intercultural Communication, Global Liberal Arts Program).

3. Those who possess nationality other than Japanese.

※Those who can submit a copy of a foreign passport other than a Japanese passport.

※If you possess Japanese nationality, you can still apply if you also have another non-Japanese nationality.

4. Those who can submit the documents certifying that they meet one of the designated requirements for the curriculum (a) to (k) as specified below by the application deadline.

※Those who wish to apply for the Rikkyo Promising Future Scholarship (RPFS) are required to apply through the Rikkyo WEB system after confirming its criteria to be met.

※Predicted scores will be accepted for the PEACE Program applications if the applicant's Final Score is not finalized at the time of the application deadline. If the applicant is provisionally accepted, the Conditional Offer will be issued. Applicants who received a Conditional Offer must submit the proof of Final Score by the end of February 2025 (for April admission in 2025) or

August 2025 (for September admission in 2025). Applicants who fail to submit the documents by the due date or whose Final Score does not meet the requirements of (a) to (k) will be rejected. If applicants who become candidates for scholarships fail to meet the requirements, the scholarship will be withdrawn or canceled.

(a) International AS and A Levels

**Entry requirements**

Best two to three subjects of A or AS Levels

\*Only “English” as follows are accepted from the category of language subjects.  
English: English Language, English-Literature, English Language and Literature, English General Paper

**Minimum score**

8, For scholarship: 11

**Pre-requisite subject and minimum score**

English 4, For scholarship: English 5

\* If the “English” of the requirement above is not satisfied, **【TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5】** or higher may be substituted (Same as for scholarship).

**Grade conversion**

A-Levels: A\*=5, A=5, B=4, C=3, AS: 0.5 of A-Levels, D and E =NA

(b) International Baccalaureate Diploma Program (IBDP)

**Entry requirements**

Full IB Diploma

**Minimum score**

28, For scholarship: 35

**Pre-requisite subject and minimum score**

English A 5 (Same as for scholarship)

Either English A Literature or English A Language & Literature accepted

\* If the “English” of the requirement above is not satisfied, **【TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5】** or higher may be substituted (Same as for scholarship).

(c) Australian Tertiary Admission Rank (ATAR)

**Entry requirements**

Australian Tertiary Admission Rank (ATAR)

**Minimum score**

79, For scholarship: 85

**Pre-requisite subject and minimum score (HSC assessment)**

English 75, For scholarship: 80

\* If the “English” of the requirement above is not satisfied, 【TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5】 or higher may be substituted (Same as for scholarship).

**Others**

\* High school location is not required if all of the following conditions are met.

- 1) It complies with the Australian education system.
- 2) ATAR and HSC scores can be submitted.
- 3) It is certified as an official high school in its country or accredited by such organizations\* as WASC, CIS, ACSI, NEASC, Cognia, or COBIS.

\* International accrediting organizations designated by the Japanese Ministry of Education, Culture, Sports, Science and Technology.

(d) Canadian High School Diploma (Alberta, Ontario, British Columbia)

**Entry requirements (Both 1 and 2)**

1. Best five university level subjects in English
2. SAT or ACT score report

**Minimum score**

1. 65 for each subject, For scholarship: 80 for each subject
2. SAT: 1170 (English section 600) or ACT: 24 (English section 25)  
For scholarship:  
SAT: 1250 (English section 650) or ACT: 26 (English section 27)

\* If the “English section” of the requirement above is not satisfied, 【TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5】 or higher may be substituted (Same as for scholarship). In this case, the total score of SAT or ACT must still meet the minimum score requirement.

**Others**

\* High school location is not required if all of the following conditions are met.

- 1) It complies with the Alberta or Ontario or British Columbia education system.
- 2) “Best five university level subjects in English” and “SAT or ACT score report” can be submitted.
- 3) It is certified as an official high school in its country or accredited by such organizations\* as WASC, CIS, ACSI, NEASC, Cognia, or COBIS.

\* International accrediting organizations designated by the Japanese Ministry of Education, Culture, Sports, Science and Technology.

(e) Hong Kong Diploma of Secondary Education (HKDSE)

< For HKDSE Candidates in or before 2023 >

**Entry requirements (Both 1 and 2)**

1. Best five subjects
2. TOEFL (iBT) or IELTS (Academic/ overall band)

**Minimum score**

1. 18, For scholarship: 22
2. TOEFL (iBT) 94 or IELTS (Academic/ overall band) 6.5 (Same as for scholarship)

< For HKDSE Candidates in or after 2024 >

**Entry requirements (All of the 1,2 and 3)**

1. Best four subjects
2. Among the core subjects, the subject which is not graded but is assessed solely on an "Attained"/"Unattained" basis.
3. TOEFL (iBT) or IELTS (Academic / overall band)

**Minimum score**

1. 14, For scholarship: 17
2. Attained (Same as for scholarship)
3. TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5 (Same as for scholarship)

**Grade conversion (For HKDSE Candidates in or before 2024)**

【CAT A】5\*\*=7, 5\* = 6, 5 = 5, 4 = 4, 3 = 3, 2 = 2, 1 = 1

【CAT B】Attained with Distinction (II) = 4, Attained with Distinction (I) = 3, Attained = 0

【CAT C】A = 5, B = 4, C = 3, D = 2, E = 1

**Grade conversion (For HKDSE Candidates in 2025)**

【CAT A】5\*\*=7, 5\* = 6, 5 = 5, 4 = 4, 3 = 3, 2 = 2, 1 = 1

【CAT B】Attained with Distinction (II) = 4, Attained with Distinction (I) = 3, Attained = 0

【CAT C】

Subjects	Level / Grade				
Japanese	N1	N2	N3		-
Korean	Grade 6	Grade 5	Grade 4	Grade 3	-
French					
German	C2	C1	B2	B1	A2
Spanish					
Conversion	5	4	3	2	1

(f) Malaysian High School Certificate (STPM)

**Entry requirements (Both 1 and 2)**

1. Best three subjects
2. TOEFL (iBT) or IELTS (Academic / overall band)

**Minimum score**

1. 10.00, For scholarship: 11.00
2. TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5 (Same as for scholarship)

**Grade conversion**

A+=4.00, A=3.67, B+=3.33, B=3.00, B-, C+, C=NA

(g) Malaysian Unified Examination Certificate (UEC)

**Entry requirements (Both 1 and 2)**

1. Best five subjects
2. TOEFL (iBT) or IELTS (Academic / overall band)

**Minimum score**

1. 18, For scholarship: 15
2. TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5 (Same as for scholarship)

(h) Singapore-Cambridge GCE A-Level (SIN ALS)

**Entry requirements**

Best three subjects from H2 and Best 1 subject from H1

**Minimum score**

10, For scholarship: 12

**Pre-requisite subject and minimum score**

General Paper C (Same as for scholarship)

\* If the “General Paper” of the requirement above is not satisfied, 【TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5】 or higher may be substituted (Same as for scholarship).

**Grade conversion**

H2: A=5, B=4, C=3, H1: 0.5 of H2, D and E =NA

(i) UK GCE AS and A Levels

**Entry requirements**

Best two to three subjects of A or AS Levels

\*Only “English” as follows are accepted from the category of language subjects.  
English: English Language, English-Literature, English Language and Literature

**Minimum score**

8, For scholarship: 11

**Pre-requisite subject and minimum score**

English 4, For scholarship: English 5

\* If the “English” of the requirement above is not satisfied, 【TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5】 or higher may be substituted (Same as for scholarship).

**Grade conversion**

A Levels: A\*=5, A=5, B=4, C=3, AS: 0.5 of A Levels, D and E =NA

(j) US High School Diploma

**Entry requirements**

SAT or ACT score report

**Minimum score**

SAT: 1170 (English section 600) or ACT: 24 (English section 25)

For scholarship:

SAT: 1250 (English section 650) or ACT: 26 (English section 27)

\* If the “English” of the requirement above is not satisfied, 【TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5】 or higher may be substituted (Same as for scholarship). In this case, the total score of SAT or ACT must still meet the minimum score requirement.

**Others**

\* High school location is not required if all of the following conditions are met.

1)It complies with the US education system.

2)SAT or ACT scores can be submitted.

3)It is certified as an official high school in its country or accredited by such organizations\* as WASC, CIS, ACSI, NEASC, Cognia, or COBIS.

\* International accrediting organizations designated by the Japanese Ministry of Education, Culture, Sports, Science and Technology.



(k) Vietnam, Mongolia, Indonesia, or Taiwan High School Diploma

**Entry requirements**

SAT or ACT score report

**Minimum score**

SAT: 1170 (English section 600) or ACT: 24 (English section 25)

For scholarship:

SAT: 1250 (English section 650) or ACT: 26 (English section 27)

\* If the “English” of the requirement above is not satisfied, **【TOEFL (iBT) 94 or IELTS (Academic / overall band) 6.5】** or higher may be substituted (Same as for scholarship). In this case, the total score of SAT or ACT must still meet the minimum score requirement.

**Others**

\* High school location is not required if all of the following conditions are met.

1)It complies with the Vietnam, Mongolia, Indonesia, or Taiwan education system.

2)SAT or ACT scores can be submitted.

3)It is certified as an official high school in its country or accredited by such organizations\* as WASC, CIS, ACSI, NEASC, Cognia, or COBIS.

\* International accrediting organizations designated by the Japanese Ministry of Education, Culture, Sports, Science and Technology.

**Note:**

- (1) Those who wish to apply for the Rikkyo Promising Future Scholarship (RPFS) must apply for the RPFS at the same time as the admission application. Once an applicant has completed the admission application without applying for the RPFS, Rikkyo University does not accept any subsequent RPFS applications.
- (2) Recipients of the RPFS are subject to having the residence status of “Student” at the time of admission and enrollment at Rikkyo University. Thus, even if you meet the admissions requirements for the RPFS, you will not be eligible for it if you do not have the residence status of “Student” at the time of your admission and enrollment at Rikkyo University.
- (3) A note to those who hold dual nationality of Japan and another country: Based on the Japanese Law (Article 61 of the Immigration Control and Refugee and Recognition Act), Entry and Stay in Japan falls under the return to Japan of Japanese nationals, and thus, the conditions for receiving the RPFS will not be met.  
Please check the information below for more details about the RPFS.  
[AY2025 Application Guidelines for RPFS \(General Entrance Application\)](#)

**5 Application Fee**

The application fee is 10,000 Japanese Yen. This fee does not include the administration fee (373 Japanese Yen). The total amount must be paid according to the following procedure:

1. Pay the application fee in Japanese Yen by credit card on the Rikkyo WEB system. (Visa, Master, and American Express are accepted). Payment in cash, by postal money orders, or by bank remittance will not be accepted.
2. Payment must be completed within the application period. Please note that payments after this period cannot be accepted.
3. Keep a hard copy of the completion notice sent by email upon the payment.

**Note:**The application fee is non-refundable.

Applicants are required to submit the following application documents.

Shown below is how to prepare the application documents.

1	A copy of the applicant's passport	- A page showing the applicant's photo and signature.
2	ID photo in color	<ul style="list-style-type: none"> <li>- Photo size: 4:3 ratio</li> <li>- File format specifications: JPG, PNG, or GIF</li> <li>- Taken within the last 3 months.</li> <li>- Photo-editing tools to enhance images are not allowed.</li> <li>- The photo must show the face of the applicant clearly, with the applicant facing forward, with no hat, and use a plain background.</li> </ul>
3	Official graduation certificate issued by the school	<ul style="list-style-type: none"> <li>- Official graduation certificate issued by the school from which the applicant graduated.</li> <li>- If you are currently enrolled in school at the time of application, a certificate of expected graduation issued by your school is required. Please make sure to ask your high school to prepare the certificate of expected graduation in advance.</li> <li>- The official letter of expected graduation date must include the following information               <ul style="list-style-type: none"> <li>• Name of school</li> <li>• Applicant's name</li> <li>• Applicant's date of birth</li> <li>• Date of school entry</li> <li>• Expected date of graduation from school</li> <li>• School Signature</li> </ul> </li> </ul>
4	Academic Record 1 : Official transcript issued by the school	<ul style="list-style-type: none"> <li>- For all qualifications other than those who are completing or have completed (a) International AS and A Levels, (b) IBDP, or (i) UK GCE AS and A Levels.</li> <li>- It is used to confirm the completion of up to grade 12 which indicates the qualification for Japanese university admission.</li> <li>- Official transcript must be the latest and issued by the school from which the applicant graduated.</li> </ul>
5	Academic Record 2 : Official transcript (Certificate) issued by the organization offering the designated curriculum	<ul style="list-style-type: none"> <li>- For all qualifications other than those who are studying or have studied for (d) Canadian High School Diploma (Alberta, Ontario, British Columbia), (j) US High School Diploma or (k) Vietnam, Mongolia, Indonesia, or Taiwan High School Diploma.</li> <li>- IBDP holders: An official transcript must be sent to Rikkyo University directly from the International Baccalaureate Organization (IBO) until the application is closed.</li> <li>- Those who have completed a diploma other than IBDP: An official transcript (Certificate) must be submitted through the Rikkyo WEB system.</li> <li>- Predicted scores will be accepted for PEACE Program applications if the applicant's Final Score is not finalized at the time of the application deadline. If the applicant is provisionally accepted, the Conditional Offer will be issued. Applicants who received a Conditional Offer must submit the proof of Final Score by the end of February 2025 (for April admission in 2025) or August 2025 (for September admission in 2025). Applicants who fail to submit the documents by the due date or whose Final Score does not meet the requirements of (a) to (k) will be rejected.</li> </ul>

6	SAT or ACT result	<p>- Those who are studying or have studied for (d) Canadian High School Diploma (Alberta, Ontario, British Columbia) , (j) US High School Diploma or (k) Vietnam, Mongolia, Indonesia, or Taiwan High School Diploma are required to submit a copy and original scores of either SAT or ACT.</p> <p><b>(Copy of the scores)</b> A copy of SAT or ACT scores must be submitted through the Rikkyo WEB system.</p> <p><b>(Original scores)</b> Applicants must submit one of the scores listed below.</p> <ul style="list-style-type: none"> <li>•The official SAT Reasoning Test score report must be sent electronically to Rikkyo University directly from the College Board until the application is closed. The Institution Code for Rikkyo University is "3077" and the Department Code is "00".</li> <li>•The official ACT score report must be sent electronically to Rikkyo University directly from the ACT until the application is closed. The ACT code for Rikkyo University is "2933".</li> </ul>
7	TOEFL (iBT) or IELTS (Academic) result within 2 years	<p>-Those who are completing or have completed (e) HKDSE, (f) STPM, or (g) UEC are required to submit a copy and original scores of either TOEFL (iBT) or IELTS(Academic / overall band).</p> <p>- If you wish to substitute TOEFL (iBT) or IELTS (Academic / overall band) for the English language requirement of (a) to (d), (h) to (k) of the 4. Conditions of Eligibility, you are also required to submit a copy and original scores of either TOEFL (iBT) or IELTS (Academic / overall band).</p> <p>- The scores are valid for up to 2 years prior to the application deadline date.</p> <p><b>(Copy of the scores)</b> The TOEFL or IELTS score report must be submitted through the Rikkyo WEB system.</p> <p><b>(Original Score)</b> Applicants must submit one of the scores listed below.</p> <ul style="list-style-type: none"> <li>•The official TOEFL score report must be sent to Rikkyo University directly from the Educational Testing Service until the application is closed. The Educational School Code (ETS code) for Rikkyo University is "0751."</li> <li>•The official IELTS scores (Test Report Form) must be sent electronically to Rikkyo University directly from the IELTS official site until the application is closed. Name of Institution /Rikkyo University Name of Department/Admissions Office Address/3-34-1 Nishi-Ikebukuro, Toshima-ku, Post Code/171-8501 City/Tokyo Country/Japan Report Type/Electronic Copy File/Application/Case Number/NA Telephone/NA</li> </ul>
8	Evidence of accredited school	<p>- Those who are studying or have studied for (c) ATAR, (d) Canadian High School Diploma (Alberta, Ontario, British Columbia), (j) US High School Diploma, or (k) Vietnam, Mongolia, Indonesia, or Taiwan High School Diploma in a high school located outside each country, applicants must meet both of the following requirements ①and ② and submit the evidence.</p> <p>- Requirement① The curriculum of your high school must comply with the</p>

		<p>education system of Australia, Canada (Alberta, Ontario, British Columbia), the US, Vietnam, Mongolia, Indonesia, or Taiwan.</p> <p>- Requirement② Your high school must be certified as an official high school in its country or accredited by such organizations* as WASC, ACSI, CIS, NEASC, Cognia, or COBIS. * International accrediting organizations designated by the Japanese Ministry of Education, Culture, Sports, Science and Technology.</p> <p>- As for the requirements ① and ②, in principle, applicants must submit the official documents issued by your high school, certifying that your high school meets these requirements.</p> <p>- If it is difficult to obtain the certificates issued by your school, please submit copies of the website page of your school that show your school is certified as an official high school or accredited by the organizations.</p> <p>- If you cannot meet both requirements ① and ②, or cannot prove that your high school meets them, your application will not be accepted.</p>
9	Students personal statement (800-1500 words)	<p>- Designated form must be downloaded from <a href="#">here</a>.</p> <p>- Required contents:  <b>•What are your achievements in high school?</b>  <b>•Why are you motivated to attend the program and how will the program help you to implement your career plan?</b></p>
10	Others (up to 3 files) *Optional	<p>- Any other documents to support your application.  <b>[e.g., ]</b> A document for official proof of name change (family register copy, etc.), or/and outstanding performance, etc.</p>

#### Note

- (1) **All required documents must be uploaded on the Rikkyo WEB system.**
- (2) Documents must be submitted as scanned copies of the originals in PDF format.
- (3) Rikkyo University does not accept any additional documents other than those listed above.
- (4) If the name printed on the certificate differs from the applicant's present name, please upload a document for official proof of name change (family register copy, etc.) on the Rikkyo WEB system (please refer to "10 others" above ). The submitted document will only be used to confirm that the applicant is the same person. Once admitted, students are allowed to use "maiden/former names" or "nicknames" when filling out the application. Please refer to the Enrollment Procedure Guidelines, which will be provided to successful applicants through the Rikkyo WEB system.
- (5) Rikkyo University may request an additional supporting document to confirm the eligibility for application.
- (6) Application documents received by Rikkyo University will not be returned for any reason.
- (7) There is no need to submit a copy of the health checkup report as all incoming students will take a health checkup at the time of enrollment.

7

#### Dormitory

It is mandatory for the students who enroll in the PEACE Program to stay in the designated student dormitory for only 11 months after enrollment.

You can choose the order you wish to move among the five dormitories.

However, there is no guarantee that you will be placed in the dormitory of your choice, and Rikkyo University makes all the decisions regarding dormitory and room assignments.

After the announcement of acceptance, you will receive an email from rikkyo-dorm@rikkyo.ac.jp for dormitory placement confirmation. Please check an email for information regarding the housing contract procedure.

For more information, please see below.

<https://en.admission.rikkyo.ac.jp/explore/housing/>

## 8 Result Announcement

The result will be announced as follows.

Application schedule 1: At 10:00 am on Friday, January 17, 2025 (JST)

Application schedule 2: At 10:00 am on Friday, March 7, 2025 (JST)

The application numbers of successful applicants will be posted on the Rikkyo WEB system.

<https://en.admission-app.rikkyo.ac.jp>

\*The Rikkyo WEB system opens during the application periods listed in "3 Schedule" (application schedule 1 and 2, respectively).

## 9 Enrollment Procedures

The Enrollment Procedures consist of the following two steps.

### Step 1: Payment of Admission fee and Tuition/Other fees

Rikkyo University must be able to confirm the payment on or before **Friday, January 24, 2025, for Application Schedule 1 and Friday, March 14, 2025, for Application Schedule 2.**

If you receive the Rikkyo Promising Future Scholarship, you will be required to pay the remaining amount after subtracting the amount of the Scholarship that you receive from the Admission fee and Tuition/Other fees set by each department.

### Step 2: Submission of enrollment documents

Enrollment documents must be submitted to Rikkyo University by the designated deadline. Details, as well as the deadline, will be announced to all successful applicants. Please note that your submitted enrollment documents will not be returned for any reason.

### Admission fee and Tuition/Other fees for the first year [Japanese yen]

Tuition and Other fees are subject to change annually. **The amounts below are estimates based on the fee schedule for AY 2024. The Tuition and Other fees for AY 2025 will be announced by the end of October 2024.**

**【April admission】**

The Tuition and Other fees shall be paid in two equal installments: the first installment in the spring semester 2025 and the second installment in the fall semester 2025.

**【September admission】**

The Tuition and Other fees shall be paid in two equal installments: the first installment in the fall semester 2025 and the second installment in the spring semester 2026.

**【For reference: Admission fee and Tuition/Other fees for AY 2024】**

- ① Global Program of the Department of International Business Law, College of Law and Politics
- ② PEACE CIC College of Intercultural Communication (CIC)  
\* The program name is changed to Intercultural Communication for Global Leadership in 2025.
- ③ Global Liberal Arts Program (GLAP)

:JPY

	For the first semester				For the second semester			Annual total for the first year
	Admission fee	Tuition	Other fees ※1	sub-total: first semester	Tuition	Other Fees ※1	sub-total: second semester	
①	200,000	635,500	1,750	837,250	635,500	1,750	637,250	1,474,500
②	200,000	589,000	6,750	795,750	589,000	6,750	595,750	1,391,500
③	200,000	950,000	1,750	1,151,750	950,000	1,750	951,750	2,103,500

※1 Other fees include Experiment and Practical Training Fees and Rikkyo Student Mutual-Aid Health Insurance Union fee.

※2 Admission fee and Tuition/Other fees do not include the administration fee.

The administration fee, 4% of the Admission fee and Tuition/Other fees (For scholarship holders, 4% of the remaining amount after subtracting the amount of the scholarship that you are receiving from the Admission fee and Tuition/Other fees) must be paid.

※3 In the College of Intercultural Communication and Global Liberal Arts Program, all students participate in a long-term study abroad program for half a year or one year in principle. In addition to the Tuition and Other fees above, the required fees for studying abroad must be paid.

※4 The precise information of Admission fee and Tuition/Other fees for AY 2025 will be announced in the “Enrollment Procedure Guidelines” which will be provided through the Rikkyo WEB system to all successful applicants.

※5 Please refer to the URL below for the most recent academic fees and other notes (The Tuition and Other fees for AY 2025 will be notified as soon as they are determined).

<https://english.rikkyo.ac.jp/admission/fees.html>

Those who need to withdraw after completing the enrollment procedures to Rikkyo University may file for either **Case A** or **Case B** withdrawal as shown below.

The procedures for a refund for both cases are explained below. More detailed procedures are included in the "Enrollment Procedure Guidelines" that will be provided through the Rikkyo WEB system to all successful applicants. Those who intend to withdraw and apply for a refund should refer to the guidelines. If you have any inquiries, please contact Rikkyo University Organization for Global Initiatives.

**Case A:**

The applicant wishes to withdraw due to circumstances beyond his/her control after completing the enrollment procedure: By filling out a withdrawal form, he/she will receive a refund of "remitted Tuition and Other fees" via bank transfer.

**Deadline for refund application:**

**【For April Admission】Monday, March 31, 2025**

**【For September Admission】Friday, September 19, 2025**

Required documents:

- 1) Form for withdrawal from enrollment (the designated form will be provided through the Rikkyo Web System).
- 2) Receipt for the payment of enrollment procedure fees (copies accepted).

**Case B:**

After completing the enrollment procedures, the expected graduation or completion is canceled, making the applicant ineligible for admission. By filling out a withdrawal form, the applicant will receive a refund of "remitted Admission fee and Tuition/Other fees" via bank transfer.

**Deadline for refund application:**

**【For April Admission】Tuesday, April 15, 2025**

**【For September Admission】Tuesday, September 30, 2025**

Required documents:

- 1) Form for withdrawal from enrollment (the designated form will be provided through the Rikkyo Web System)
- 2) Receipt for the payment of enrollment procedure fees (copies accepted)
- 3) Certificate confirming that the applicant's graduation is no longer possible.

Rikkyo University has established scholarship programs for international students to focus on their studies at Rikkyo University. We offer the Rikkyo Promising Future Scholarships, for which they can apply at the time of admission. We also provide the Rikkyo Exceptional Student Scholarship, for which they can apply from the second year onwards.

#### 【Rikkyo Promising Future Scholarship (RPFS)】

Rikkyo University welcomes excellent international students from across the world to contribute to the further internationalization of Rikkyo University. The RPFS is offered to international students who display a strong desire to take part in their Rikkyo University studies and campus life and who want to play an active international role in their future careers.

Please check the information below for the details of the Scholarship.

[AY2025 Application Guidelines for RPFS \(General Entrance Application\)](#)

#### 【Rikkyo Exceptional Student Scholarship (RESS)】

The RESS aims to encourage excellence in learning and academic engagement so that exceptional international students can focus on their studies enthusiastically. By receiving this scholarship, students will be able to focus on working hard in their studies, fulfilling their ambition of studying abroad at our university to enrich their lives. International students can apply for this scholarship each year for their second, third, and fourth years of study.

[Application Guidelines for RESS \(For General applicants\)](#)

Please refer to the URL below for the overview of scholarships.

<https://en.admission.rikkyo.ac.jp/explore/scholarships-int-students/>

As compulsory subjects after enrollment, students are required to take two language courses : Language A and Language B.

- Students of the College of Law and Politics and the College of Intercultural Communication take Japanese for both languages A and B.
- Students of the Global Liberal Arts Program (GLAP) take English for language A and Japanese for language B.

\* Rikkyo University does not have a language classes exemption system.

Students are required to take the Japanese Language Placement Test after enrollment. Details on the language course registration will be provided in “Enrollment Procedure Guidelines”.

For more information on taking the Japanese language course, please see below.

<https://en.admission.rikkyo.ac.jp/explore/learn-japanese/>



No.	Question	Answer
1	What are the details of the PEACE Program?	Please refer to our website for the details: <a href="https://en.admission.rikkyo.ac.jp">https://en.admission.rikkyo.ac.jp</a>
2	Is it possible to apply for the PEACE Program based on a curriculum that is different from those specified in the admission requirements?	Unfortunately, this is not possible. If you are uncertain whether your curriculum corresponds to the curricula that have been indicated in the admission requirements, please contact Rikkyo University Organization for Global Initiatives at <a href="mailto:admissions-rsp@rikkyo.ac.jp">admissions-rsp@rikkyo.ac.jp</a> .
3	Is it possible to apply for the general entrance application of the PEACE Program if I have already graduated from high school?	Yes, it is possible.
4	Is it possible to apply for the PEACE Program if I have dual nationality?	Yes. An applicant must be a person who has a nationality other than Japanese. However, please note that the eligibility for the Rikkyo Promising Future Scholarship (RPFS) differs from that of the entrance application criteria.
5	Can Japanese apply for the PEACE Program?	If you are a Japanese national and also hold another nationality (i.e., dual nationality), you are still eligible to apply. Applicants must have a nationality other than Japanese.
6	Is it possible to use predicted scores as a transcript of high school grades?	Predicted scores will be accepted for the PEACE Program applications if the applicant's Final Score is not finalized at the time of the application deadline. If the applicant is provisionally accepted, the Conditional Offer will be issued. Applicants who received a Conditional Offer must submit proof of Final Score by the end of February 2025 (for April admission in 2025) or August 2025 (for September admission in 2025). Applicants who fail to submit the documents by the due date or whose Final Score does not meet the requirements of (a) to (k) will be rejected.
7	Is it possible to apply with TOEFL (iBT) Home Edition scores?	No, It is NOT acceptable.
8	Is it possible to apply with SAT or ACT superscore?	No, It is NOT acceptable.

9	Is it possible for the University to return the documents that are submitted during the application and admission processes of the PEACE Program?	Unfortunately, we are unable to return any documents that you submit to us. Please be duly aware of this in advance.
10	Is it possible to apply for both the first and second application periods?	Yes, it is possible.
11	If I pass the application process and am accepted for a scholarship, how much will I need to pay during the enrollment process?	During the enrollment process, you will be required to pay the remaining amount after subtracting the amount of the scholarship that you are receiving from the Admission fee and Tuition/Other fees set by each department.
12	Is it possible for me to continue to live in the dormitory until graduation?	It is mandatory to stay in the dormitory for only 11 months after enrollment. After this period, decisions regarding whether you can remain in the dormitory will be made on a yearly basis, depending on room availability.
13	Is it possible to request a deferred payment for the Tuition and Other fees?	Unfortunately, we do not accept deferred payments. If you wish to enroll, please be sure to complete the enrollment process by the due date.
14	I do not have a valid passport. Is it still possible for me to apply?	It is not possible to apply without a valid passport. Please obtain a valid passport during the application period. A passport is a mandatory application document because it allows us to verify your identity based on the name, date of birth, photo, and other details that are present in your passport.
15	I do not have a credit card. Is there any other way to pay the application fee?	We are only able to accept payments by credit card. Please note, however, the name on the credit card does not need to match the name of the applicant.
16	If I apply for the PEACE program, can I apply for multiple programs in a single application?	Unfortunately, this is not possible. You can only apply for one program per application.
17	May I defer my enrollment date after I have received an offer?	No. You can not enroll outside of the Admission period selected at the time of application. Especially in Schedule 1, it is necessary to select April or September admission, so please consider thoroughly which you choose before applying.
18	Do you refund application fees?	Unfortunately, we are not able to offer a refund of the application fees for any reason.
19	I would like to know how to apply to enroll. When do I need to apply for a visa?	This will take place after we have informed you of your acceptance into the program as only successful applicants can download the Enrollment Procedure Guidelines (including visa procedures) from the Rikkyo WEB system.

## 14 Handling of Personal Information

Your name, address, and any other personal information that you provide in the application and enrollment procedures will be used only for 1) conducting entrance exams (processing applications and conducting exams), 2) making the result announcement, 3) undertaking enrollment procedures, 4) placement of language classes after enrollment, and any other matters that are incidental to those operations. All necessary and appropriate controls will be implemented to ensure that there is no divulging, leaking, or unauthorized use of such personal information. All or some of the above operations may be performed by an entity that has been contracted by Rikkyo University to do so (“Contracted Entity”). In such cases, all or some of the personal information you have provided may be provided to the Contracted Entity. In the outsourcing of these operations, an agreement that includes confidentiality provisions will be concluded, and the entity contracted to perform the operations will be obligated to put rigorous controls in place regarding the information and not to use the information for any purpose other than the contracted operations. Personal information will be statistically processed to make individuals unidentified and be used for data in a study and research for the selection of enrolling students at Rikkyo University.

Please note that some of the personal information and the results of the entrance exams of enrolled students will be registered in the University’s student information database and used for student consultation and guidance after enrollment.

For the Rikkyo University Privacy Policy, see <https://english.rikkyo.ac.jp/privacypolicy/index.html>

## 15 Others

- Those who require special consideration are supposed to submit the special requirement application by the application period.
- Admission capacity (refer to page 2) is the sum of April and September admissions.
- All new students are required by Japanese law to undergo a health checkup. The health checkup schedule will be sent to applicants who complete the enrollment procedures. The health checkup is free of charge. Should any serious illness be identified by the health checkup, and if such illness is determined to constitute a hindrance to a study, the student may be placed on a leave of absence.

## 16 Contact

Rikkyo University  
Organization for Global Initiatives  
admissions-rsp@rikkyo.ac.jp